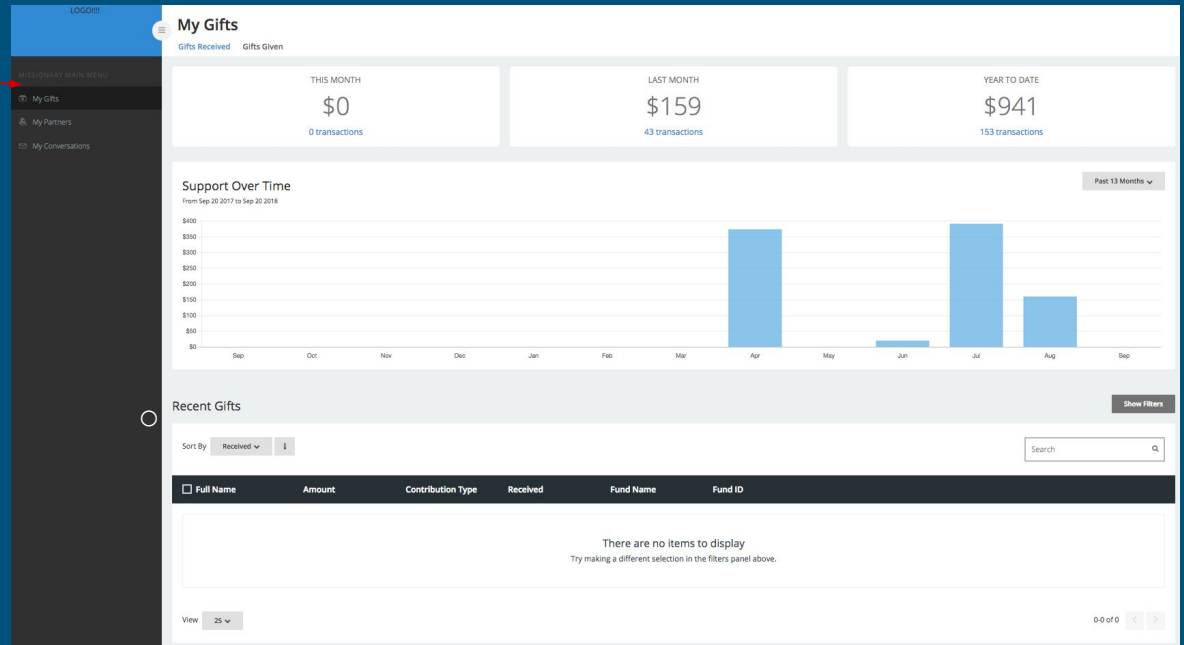# Missionary Dashboard

Support
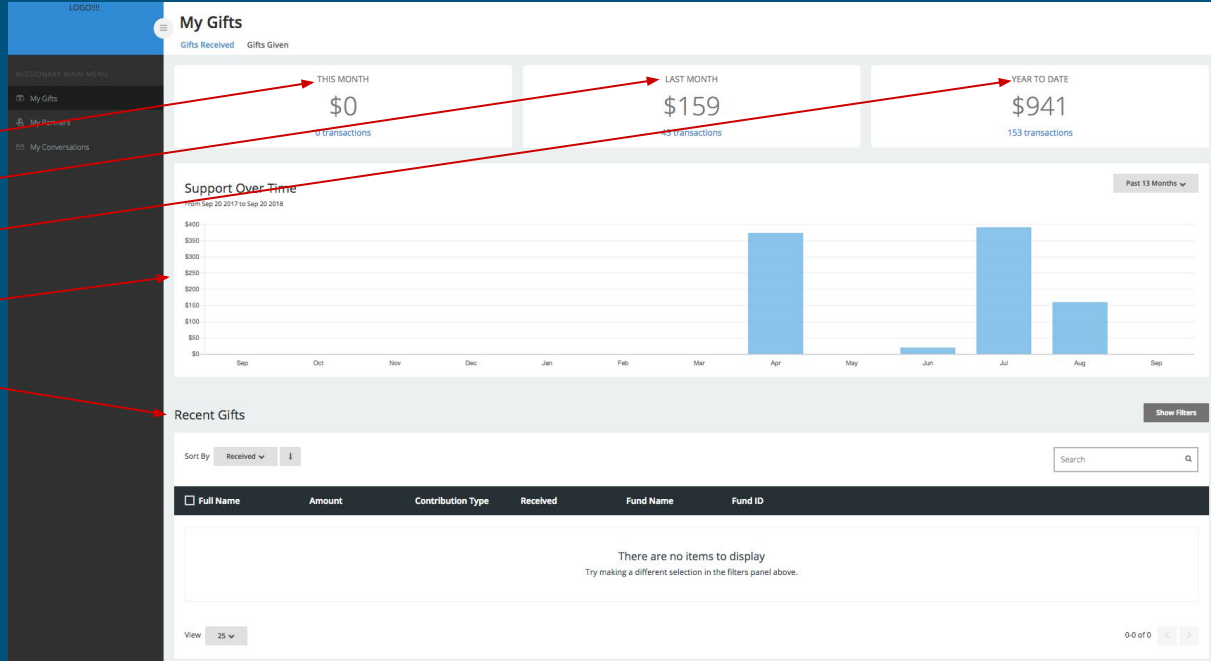
# Dashboard Overview

- Main Menu
  - My Gifts
  - My Partners
  - My Conversations

# My Gifts

- **Gifts Received**
  - This Month
  - Last Month
  - Year To Date
  - Support Over Time
  - Recent Gifts

# Support Over Time

- **Month View**
  - Allows you to look a year back (from today's date)
- **Week View**
  - Gives you details about which weeks were "popular" in transaction
- **Day View**
  - Fine detail about which day/days had the most transactions

Note: Hovering over any month, it will show you the total



Note: Dates are listed at the bottom of the graph

# Recent Gifts



- Historic Giving Grid

- Filters
  - You can filter your search to find transactions easier whether it be by name, date, amount etc.
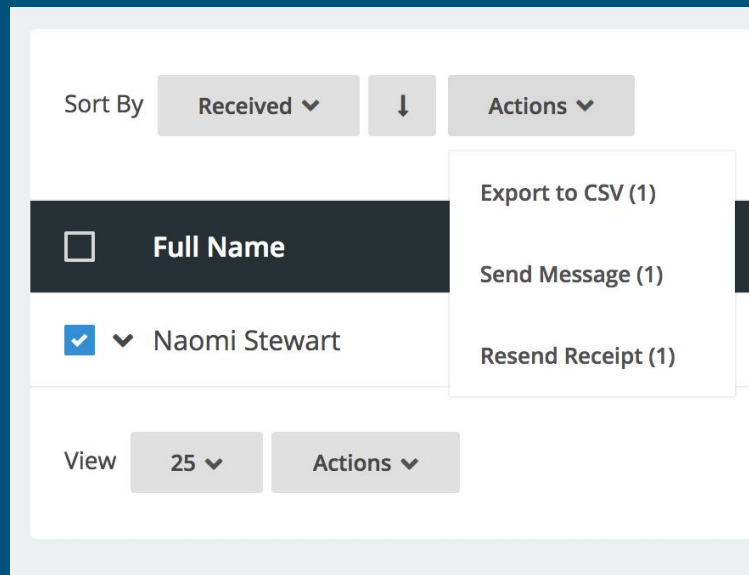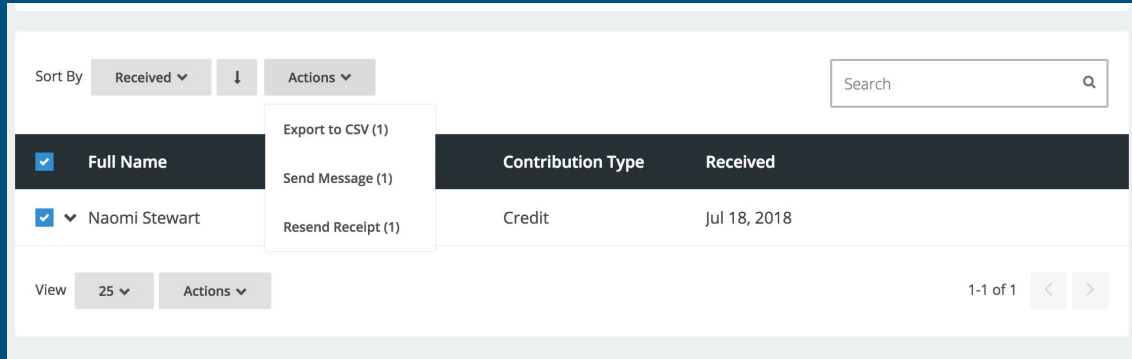
# Actions

- Actions will appear when you have checked a checkbox
  - You can export to CSV
  - Send a message
  - Resend a transaction receipt

# Exporting Data

- Check the checkbox next to the names you want to export, or by checking the checkbox next to 'Full Name,' all will be selected
- Click the drop down from 'Actions'
- Select 'Export to CSV'

# Dashboard

- Mobile Friendly View
  - Smartphone
  - Tablet